



**GOVERNMENT OF WEST BENGAL
HOUSING DEPARTMENT**

**IT CELL
A-BLOCK, 1ST FLOOR, NEW SECRETARIAT BUILDINGS,
1, K. S. ROY RD, KOLKATA- 700001**

Memo No. 012/DEV/IT Cell/E-995844

Dated: 11/06/2025

**NOTICE INVITING e-QUOTATION NO. 01 OF 2025-26 OF THE DEPUTY SECRETARY,
Housing Department.
QUOTATION REFERENCE NO. WBHOUSING/HD/IT CELL/eNIQ 01 OF 2025-26**

THE DEPUTY SECRETARY of the Housing Department,
invites e-Quotation (Item Rate) for the work detailed in the Table below
(Submission of Bid through online)

Sl. No.	Name of work	Estimated Amount	Earnest Money	Cost of Documents including W.B.F. 2911(ii)	Period of completion	Name of concerned	Eligibility of Bidder
		(InRs.)	(In Rs.)	(In Rs.)			
1	Development and up_grade for migration of Housing Departments Website from Mini Data Centre of NIC to State Data Centre_SDC_ using language Laravel9 and Postgres SQL14 database and Annual maintenance of the said official Website of Housing Department, Government of West Bengal, for 1 _One_year.	To be quoted by the bidder in the format (Attached) in figure and in words. In ANNEXTURE - I	Rs. 7,000/-	Vide Notification No. 199-RC/ 2M - 10/2012 dt. 21/12/2012 Intending tenderers /Quotationer s shall not have to pay the cost of tender Documents for the purpose of participating in e_Tendering.	Development and up-grade for migration of Housing Department's Website within 30 days from the issue of work order. Maintenance of the Website is for one year from the issue of the work order.	Deputy Secretary, Housing Department	Bonafied Resourceful Outsider with requisite Credentials as mentioned in this e_NIQ.

Request for proposal (R.F.P.) for engagement of an agency for development and up-grade for migration of Housing Department's Website from Mini Data Centre of NIC to State Data Centre(SDC) using language Laravel9 & PostgreSQL14 database and Annual maintenance of the said official Website of Housing Department, Government of West Bengal, for1 (One) year.

Background:-

Housing Department, Govt. of West Bengal has launched its official Website as well as the commencement of e-tendering procedure on 24th August, 2012.

The major objectives of Website launching and e-tendering adaptation are:-

- Sharing of information with everyone everywhere.
- Creation of an ideal kind of transparency in entire functioning of Housing Department.
- Introducing modern technologies in the management activities of the Department.
- Streamlining all the activities of this Department.
- 24-hours' social inspection.
- To take part in e-governance project.

Features of this Website:-

- The web-designing has been so conceptualised as to become accessible through all commonly used internet browsers.
- This Website is so designed as to be accessible even by a visually impaired person.
- This Website is developed complying with all GIGW (Guidelines on Indian Govt. Websites) norms.
- This Website is being launched with prior security certification issued by "CERT-in" (Cyber Emergency Response Team).

A. Scope of work:-

The broad scope of work covers development of this Website more effective by adding more features such as online application as well as payment of rent for Rental Housing Estate (RHE) and Public Rental Housing Estate (PRHE) and generation of receipt of the same applications, etc. sharing data's and information with the State Govt. Portal www.banglarmakh.com as well as regular development, upgrade and maintenance of this Website for one year. As per instruction of NIC, the existing website needs to be migrated from NDC to SDC. But the existing Website was developed with CakePHP framework with PostgreSQL database which is very old version that are not be supported by the SDC environment. So the upgradation of the website with using language Laravel9 & PostgreSQL14 database needs to be done first and it is to be done within 30 days from the date of acceptance of tender. AMC will valid for 1 (One) year.

A specialised agency needs to be engaged for this work. The agency shall be responsible for all the works in respect of this Department's official website's development, up-grade and maintenance for 1(one) year.

B. Schedule:-

The works for development and up-grade for migration of Housing Department's Website from Mini Data Centre of NIC to State Data Centre (SDC) using language Laravel9 & PostgreSQL14 database is to be completed within 30 days.

C. Terms of Payment:-

- (i). Payment shall be made in this respect on quarterly and proportionate basis against the Invoice raised.
- (ii). 10% of every invoice raised shall be withheld as Retention Money and shall be released at the end of the period of contract on successful functioning of the agency. Alternatively, Performance Security by way of Bank Guarantee (from any Nationalised Bank) for a sum equivalent to 10% of the total amount quoted and valid for a period of 1 (One) year can be furnished.

1. In the event of e-filling, intending bidder may download the quotation documents from the <http://wbttender.gov.in> directly with the help of Digital Signature and necessary earnest money may be remitted through State Govt. e-Tender Portal (refer Clause 7 of this e-NIQ) also to be documented

through e-filing (scan copy is to be submitted). Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the <http://wbtender.gov.in> Quotation documents may be downloaded from website and submission of Technical Bid/ Financial Bid as per important date/Time schedule stated.

2. The documents submitted by the bidders should be properly indexed and digital signed. Both Technical documents and financial bid are to be submitted in technical (Statutory & Non-Statutory folder) and financial folder concurrently duly digital signed in the web site <http://wbtender.gov.in>. The technical document and financial bid are to be submitted online before **20/06/2025 AT 12:00 PM**
3. The Financial offer (Item rate) of the prospective bidder will be consider only if the technical documents of the quotationer found qualified by THE DEPUTY SECRETARY of the Housing Department. The decision of THE DEPUTY SECRETARY of the Housing Department will be final and absolute in this respect. Bothe the list of Qualified Bidders will be displayed in the web site and also in the notice board of the office of THE DEPUTY SECRETARY of the Housing Department on the scheduled date & time.
4. Eligibility Criteria for participation in the Quotation-
 - a.
 - (i). The applicant agency must have been engaged in IT Software Development related works during last 5 years.
 - (ii). The applicant agency must have the experience of development and maintenance of Web portal/Online application facilities and have successfully completed at least one assignment of similar nature in any Govt. Organisation during the last 5 years.
 - (iii). The applicant agency should have office in West Bengal Kolkata, along with in house software development team.
 - b. The applicant agency shall not be making loss in any of the last 3 financial years.
 - c. Any agency that has been barred by the Central Government, any State Government, a Statutory Authority or a Public Sector undertaking, as the case may be, from participating in any project, shall be considered ineligible.
5. Bids shall remain valid for a period not less than 120 (One Hundred Twenty) from the last date of submission of financial bid / Sealed Bid. If the Quotationers with draws the bid during the period bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
6. The intending bidders shall clearly understand that whatever may be the outcome of the present invitation of bids, no cost of bidding shall be reimbursable by the Department. by THE DEPUTY SECRETARY of the Housing Department reserves the right to reject any Quotation without assigning any reason what so ever and is not liable for any cost that might have incurred by any Quotationers at the stage of bidding.
7. For e-filing, intending bidder may download the tender documents from the website: **<http://wbtenters.gov.in>** directly with the help of Digital Signature Certificate tender document.

The process of deposit of hard copy earnest money like Bank Draft, Pay Order etc is dispensed with effect from **01/09/2016** e.i terms of order No. **3975-F(Y) Dated 28th July, 2016** of Secretary, Finance department, Govt. of West Bengal, other prevailing G.O. and online receipt and refund of EMD under e-Procurement system through State Govt e-procurement portal takes place.
8. Prospective Applications are advised to note carefully the minimum qualification criteria as mentioned in "instruction to bidders "before tendering the bids.
9. Conditional/incomplete quotation will not be accepted.
10. The intending quotationers are required to quote their rates online both in figure and in words item wise which will be inclusive of all taxes including delivery, installation and incidental charges if any.

11. During the scrutiny, if it come to the noticed of the quotationer inviting authority that the credential or any other paper found incorrect/manufactured/fabricated, that quotationer would not allowed to participate in the tender and that application will be out rightly rejected without any prejudice. by THE DEPUTY SECRETARY of the Housing Department, reserves the right to cancel the N.I.Q. due to unavoidable circumstances and no claim in this respect will be entertained.
12. In case if there be any objection regarding prequalifying the Agency that should be lodged to by THE DEPUTY SECRETARY of the Housing Department within 2 days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by by THE DEPUTY SECRETARY of the Housing Department.
13. Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest quotationer if necessary. After verification if it is found that the documents submitted by the lowest quotationer is either manufactured or false in that case work order will not be issued in favour of the said quotationer under any circumstances.
14. The Successful quotationer will have to purchase quotation documents to execute contract in WBF No. 2911 in two copies & one no. in plain papers along with other documents (free of cost) within Seven (7) days from the date of letter of acceptance/work order.
15. No work shall be commenced or liability incurred until the work-order issued.
16. The acceptance of the quotation will rest with by THE DEPUTY SECRETARY of the Housing Department, who does not bind himself to accept the lowest quotation & reserve the authority to reject any or all the quotations received without assigning any reasons.
17. All the bidders should abide by all terms and conditions led down in memo no. ENC/HSG/224/2019, dt. 21/08/2019 of Engineer-in-chief, Housing Department.
18. **Warranty:** SERVICE should be provided for this work for a period of 1 [one] year.
19. **Technical Proposal:** The Technical Proposal should contain scanned copies of the following further two covers (Folders)
 - i) Statuary Cover Containing:
 - Initial Amount of earnest money amounting 2% of the quoted amount as prescribed in the N.I.Q. against the work in favor of Concerned DEPUTY SECRETARY of the Housing Department Through State Govt. e-Tender Portal.
 - Tender Form No. 2911 & NIQ with all agenda & corrigendum (Download & Upload the same Digitally Signed, quoting rate will only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in 2911 the quotation liable to summarily rejected).
 - ii) Statuary Cover Containing:
 - Trade License, PAN, P. Tax Enrollment, Challan & Certificate, G.S.T. Registration Certificate, up to date Income Tax return are to be accompanied with the technical bid document.
 - Registration Certificate under Company Act, if any.
 - Proof of Office Address in West Bengal with fully functional Office in KMDA area.
 - Audited Balance Sheet for last three years (i.e. 2021-2022, 2022-2023 and 2023-2024) CA Certificate must be attached.
 - Power of Attorney (for Partnership Firm/ Private Limited Company, if any).
 - (ii) Description of the General approval/Methodology along with a work plan demonstrating the functionality and process flow of the proposed Single Application Gateway facility.

- (iii) Organization chart and list of key personnel with their qualifications, experience role etc. to be deployed during development, training and maintenance.

20. The Applicants are required to submit Financial proposal in accordance with the Scope of Work.

- (i) All applicable taxes or duties have to be mentioned separately as per statutory norms.
- (ii) The cost of web hosting, if any shall be borne by the client.
- (iii) The quoted amount shall include all expenditure including that of travelling within Kolkata.
- (iv) If there is any discrepancy between words and figures, the amount in words shall prevail.

Proposal Evaluation:

The guidelines for evaluation of proposals are as follows:-

- i) Technical proposals shall be evaluated by constituting an Evaluation Committee.

The evaluation parameters and weight ages are given below:-

Evaluation Parameters	Max. marks
Experience of the applicant agency on Basis of the submissions in support of the Eligibility criteria.	30
Description of the general approach, methodology & work plan.	30
Basic qualification of the key personnel. Graduate in Computer Application, experience in postGre SQL Cake PHP Apache Web server, language Laravel9 & PostgresSQL14 along with experience in development and maintenance of the concerned Website.	40
Total	100

- (ii) Base on the technical evaluation, scores shall be awarded and proposals of applicants, which obtain equal or more than the threshold score of 75, shall only be considered as technically eligible.
- (iii) Financial proposals of technically eligible applicants shall only be considered for further evaluation.
- (iv) Selection shall be made under Combined Quality cum Cost Based System with following allotted weight ages.

Description	Weights ages
Technical proposal	70%
Financial proposal	30%
Total	100%

- (v) The proposal with the highest combined weighted score for quality and cost shall be considered for selection of the applicant agency after obtaining clarification and price negotiations if desire.

21. Important information:

1. General:

The works stated earlier includes its successors and permitted assigns as decided at any time by the Housing Deptt. Govt. of West Bengal

2. Validity of proposals:-

The proposals shall remain valid till 120days from the date of submission.

3. Cost of proposal preparation:

The applicants shall be responsible for all the costs assured with the preparation of their proposals and their participation in the engagement process including subsequent negotiations/visits to Housing Department, site location, etc.

4. Right of Proposal Rejection:-

(a) Housing Department reserves the right to accept or reject any proposal and to annul the selection process and reject all proposals, at any time without notice and shall not have any liability or obligation for such acceptance, rejection or annulment and without assigning any reasons thereof.

(b) At any time, if a material misrepresentation is made or discovered, or the applicant does not provide, within the time specified, the supplemental information sought for the purposes of evaluation can lead to the rejection of the proposal

5. Proposal submission and Opening Timeline:-

(a) Proposal submission and opening timeline are given below:-

Sl. No.	Particulars	Date	Time
a.	Date of uploading of N.I.Q. Documents online (Publishing Date)	11/06/2025	AT 6:00 PM
b.	Documents download/sell start date (Online)	13/06/2025	AT 12:00 PM
c.	Documents download/sell end date (Online)	20/06/2025	AT 12:00 PM
d.	Bid submission start date(Online)	13/06/2025	AT 12:00 PM
e.	Bid Submission closing(Online)	20/06/2025	AT 12:00 PM
f.	Bid opening date for Technical Proposals (Online)	23/06/2025	AT 12:00 PM

(b) If due to any exigency, the due date for opening of the proposals is a closed holiday or for any other reason, the proposals shall be opened on the next working day at the same time or on any other daytime, as intimated by Housing Department. The applicants may depute their Representatives, duly authorized in writing, to attend the opening of proposals on the due date and time.

6. Quality:-

The quality of the software and services delivered according to the Terms of Reference shall correspond to the conditions and standards or specifications enumerated therein.

7. Inspection:-

Time to time inspection shall be carried out by representative/authorized agency of Housing Department at applicant agency's office, locations of integration, etc. for Quality Assurance of the software and services delivered according to the Terms of Reference.

8. Remedial Measures:

Should the software or services thereof not delivered within the specified time schedule or not in accordance with the requirements of the Terms of Reference, Housing Department shall after granting 24 hours time to cure the breach, be at liberty to cancel the work, wholly or to the extent of such default.

In the event Housing Department takes help of anything party to rectify the breach on emergency basis, the cost incurred in such an event shall be recovered from any amount payable to the selected agency.

9. Termination-

Housing Department shall be entitled to terminate agreement with the selected agency with prior notice of thirty (30) days, in case of breach of any conditions, provisions or stipulation of the Terms of Reference for selection or non-performance that is not cured within fifteen (15) days from the date of issue of notice.

10. Patents and other Industrial Property Rights: -

The quoted amount rates shall be deemed to include all amounts payable for the use of patents, copyrights, registered charges, trademarks and payments for any other industrial property rights. The selected agency shall indemnify Housing Department against all claims from a third party at any time on account of the infringement of any or all the rights, whether such slums arise in respect of development use.

11. Confidentiality: -

- (a) Selected agency shall treat all information provided to it or obtained otherwise in connection with the software development and integration as confidential and not use the same partially or totally for any purpose without the prior written approval of Housing Department.
- (b) Deliverables of the selected agency shall be of exclusive ownership of Housing Department or its designated agencies, as applicable.

12. Knowledge Transfer (KT):-

On successful completion of the contract or in the event of premature termination, the Selected Agency is required to exercise the knowledge transfer along with credentials to the Housing Department or the new selected Agency.

Force Majeure:-

Neither party shall bear responsibility for the complete or partial non-performance of any of its obligations (except for failure to pay any sum which has become due on account of receipt of goods or services under the provisions of the Terms of Reference), if the non-performance results from such Force Majeure circumstance as Flood, fire, Earth Quake and other acts of God as well as War, Military operation, Blockade, Acts or Actions of State Authorities or any other circumstances beyond the parties control.

Notices & Contact Information:-

All notices, communication and submission of proposals shall be addressed to the office which will be intimated at the time of floating of e-tender.

22. B. LOCATION OF CRITICAL EVENT TL

Bid Opening -----

SB Sinha
11/6/25
Office of The Deputy Secretary,
A-Block, 1st Floor, New Secretariat
Buildings, 1, K. S. Roy Rd, Kolkata-
700001

Memo No. 012/1/DEV/IT Cell/E-995844

Dated:11.06.2025

Copy forwarded to the Deputy Director of Information, (Information Branch) Department of Information & Cultural Affairs, Govt. of West Bengal for his kind information only.

SBerwas
11/06/25

Deputy Secretary
Housing Department, Govt. of West Bengal.

Memo No. 012/1(4)/DEV/IT Cell/E-995844

Dated:11.06.2025

Copy forwarded for information to: -

- a.** *The Special Secretary, Housing Department.*
- b.** *The P.S. to the Hon'ble MIC, Housing Department.*
- c.** *The Sr. P.S. to the Principal Secretary, Housing Department.*
- d.** *Notice Board of this office for information.*

SBerwas
11/6/25

Deputy Secretary
Housing Department, Govt. of West Bengal.

INSTRUCTION TO BIDDERS

SECTION -A

General guidance for e- Tendering / Quotation

Instruction/Guidelines for tenders/ quotationers for electronic submission of the tenders/quotationers online have been annexed for assisting the contractors to participate in e-tendering/quotationer

1. Registration of Contractor:

Any contractor willing part in the process of e-Tendering/Quotation will have to be enrolled & registered with the Government e-Procurement system; through logging on to <https://wbtenders.gov.in> (the web portal of public works department the contractor is to click on the link for e-Tendering/ Quotation site as given on the web portal.

2. Digital Signature certificate (DSC):

Each contractor having valid Digital Signature Certificate (DSC) for submission of tenders/quotationers, from the approved service provider of the National Information's Center (NIC) on payment of requisite amount details are available at the Web Site stated in Clause -2 of Guideline to Bidder DSC is given as a USB e-Token.

3. The Contractor can search & download NIT/NIQ & Tender/Quotation documents electronically from computer once he logs on to the website mentioned in Clause -2 using the Digital Signature Certificate. This is the only mode of collection of Tender/Quotation Documents.

4. Participation in more than one work:

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

5. Submission of Tenders/ Quotaions:

General process of submission, Tenders/ Quotations are to be submitted through online to the website stated in statutory cover which consist of two folder at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using, the Digital Signature Certificate (DSC) the documents are to be uploaded virus scanned copy duly Digital Signed. The documents will get encrypted (transformed into non readable formats).

6. "Where on individual person holds a digital certificate in his own name duly issued to him by the company or the firm of which he happens to be director or partner, such individual person, wither belonging to an appropriate cadre officer of the company or an authorized partner of a firm , having a registered power of attorney empowered by the Board or by the firm, shall invariably upload a copy of registered power of attorney showing clear authorization in his favour, to upload such tender/quotaion. The Power of attorney shall have to be register in accordance with the provisions of the Registration Act, 1908."

A-1 Technical Proposal (in statutory cover-Folder No. 1)

A1.1 - 1st Cover Consist of following documents (Technical file)

A.1 Statuary Cover Containing Cover folder no. 1):

- Initial amount of earnest money amounting Rs. 2 % of quoted amount only to be deposited through State Govt. e-Tender Portal (refer Page No. 2 of this e-NIT) as prescribed in the e-N.I.Q. against the work in favour of Concerned Executive Engineer of Housing Directorate.

- Tender Form No. 2911 & NIQ with all agenda & corrigendum (Download & Upload the same Digitally Signed, quotation rate will only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in 2911 the quotation liable to summarily rejected).

A.1.2 Financial proposal (in Statutory Cover folder no. 2):

The rate will be quoted in the B.O.Q. along with the name of the agency in a particular space provided in the B.O.Q. quoted rate will be encrypted in the B.O.Q. under financial bid.

A.2 Non Statuary Cover Containing:

- ❖ Pan, G.S.T registration certificate, Trade License up to date Income tax return are to be accompanied with the technical bid document.
- ❖ Registration Certificate under Company Act, if any.
- ❖ Power of Attorney (for Partnership Firm/ Private Limited Company, if any).

A. Tender evaluation by *THE DEPUTY SECRETARY of the Housing Department*.

- Opening & evaluation of tender:-** Deputy Secretary of Housing Department.
- Opening of Technical proposal:-** Technical proposals will be opened by *THE DEPUTY SECRETARY of the Housing Department* and his authorized representative electronically from the web site stated using their Digital Signature Certificate.
- Intending tenderers/quotationers may remain present if they so desire.
- Cover (folder) statutory documents should be open first & if found in order, cover (Folder) for non-statutory documents) will be opened. If there is any deficiency in the statutory documents the tender will summarily be rejected.
- Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to *THE DEPUTY SECRETARY of the Housing Department* Uploading of summary list of technically qualified tenderers.
- Pursuant to scrutiny & decision of *THE DEPUTY SECRETARY of the Housing Department* the summary list of eligible tenders & the serial number of work for which their proposal will be considered will be uploaded in the web portals.
- While evaluation *THE DEPUTY SECRETARY of the Housing Department* may summon of the tenders & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

B. Financial proposal

- The financial proposal should contain the following documents in one cover(folder)
 - i.e. Bill of quantities (BOQ) the contractor is to quote the rate (Item/No.) wise (with GST) online through computer in the space marked for quoting rate in the BOQ.
- Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

7. Penalty for suppression / distortion of facts

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of *THE DEPUTY SECRETARY of the Housing Department* within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer/quotationers will be suspended from participating in the tenders on e-Tender platform for a 3 (Three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, the Housing Directorate may take appropriate legal action against such defaulting tenderer.

The Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

8. AWARD OF CONTRACT:

The Bid will be approved by the Housing Department and the work order will be issued by the Quotation Inviting Authority.

The notification of award will constitute the formation of the Contract.

The Agreement in W.B.F.No.-2908 will incorporate all necessary documents e.g. NIQ, all addenda corrigenda, special terms & conditions, specification of work, different filled-up forms and in the same will be constituted between the Tender Accepting Authority and the successful Bidder.

KBiswas
11/6/25

**Deputy Secretary,
Housing Department, Govt. of West Bengal.**

DECLARATION BY THE TENDERER/QUOTATIONER

I/We have inspected the site of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I /We have carefully gone through the Notice Inviting Tender/Quotation and other tender documents mentioned therein along with the drawing attached. I/We have also carefully gone through the 'Schedule of Probable Items and Quantities'.

My/Our tender/quotation is offered taking due consideration of all factors regarding the local site conditions stated in this Detailed Notice Inviting Tender/quotation to complete the proposed supply of materials as per requirement referred to above in all respects.

I/We promise to abide by all the stipulations of the contract documents and carry out and complete the work to the satisfaction of the department.

Signature of Tenderer/Quotationer

Postal address of the Tenderer/Quotationer

AB Sen
11/6/25
Deputy Secretary,
Housing Department, Govt. of West Bengal.

SECTION - B
FORM -I
PRE- QUALIFICATION APPLICATION

To
THE DEPUTY SECRETARY,
Housing Department,
Govt. of West Bengal.

Ref: - Tender Reference: **WBHOUSING/HD/IT CELL/eNIQ 01/ 2025-26**
Name of work : _____

e.N.I.Q.No.: 1 of 2025-26 of the Deputy Secretary, Housing Department

Dear Sir,

Having examined the Statutory, Non statutory & NIQ documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of _____ In the capacity _____ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith.

We are interested in bidding for the
01 work(s) given in Enclosure to this letter.

We understand that:

- (a) Tender Inviting & Accepting Authority can amend the scope & value of _____ the contract bid under this project.
- (b) Tender Inviting & Accepting Authority reserve the right to reject any application without assigning any reason.

Enclo:- e-Filling:-

1. Statutory Documents
2. Non Statutory Documents

Date: -

Signature of applicant including title
and capacity in which application is made.

Every Tender/Quotationer must furnish the following details.

1. Office Address (with pin code):	
2. Contact Phone No.:	
3. e-mail Id:	

ANNEXURE - II
STRUCTURE AND ORGANISATION

1. Name of Firm : _____
2. Name of Applicant : _____
3. Office Address : _____

4. Address for correspondence : _____

5. Telephone No. and Cell Phone No. : _____
6. Fax No. : _____
7. E mail : _____
8. Details of Bank Accounts
- i) Name of Bank : _____
- ii) Name of Branch and : _____
- iii) Address with Phone No. : _____
- iv) Bank Account No. : _____
- v) IFSC Code : _____
- vi) MICR No. : _____
- vii) PAN : _____
- viii) GSTN : _____
9. Attach an organization chart : _____
showing the structure of the
company with names of
Key personnel and
technical staff. _____

10. Attach Proof of Photo ID : _____
and Technical Qualification. _____

Seal and Signature of the Tenderer

ANNEXURE - I

Development and up-grade for migration of Housing Department's Website from Mini Data Centre of NIC to State Data Centre (SDC) using language Larave 19 & Postgres SQL14 database within 30 days and Annual maintenance of the said official Website of Housing Department, Government of West Bengal, for1 (One) year.

I,on behalf of
Regd. No.do hereby offering the following rate for Development and up-grade for migration of Housing Department's Website from Mini Data Centre of NIC to State Data Centre (SDC) using language Laravel9 & PostgreSQL14 database within 30 days and Annual maintenance of the said official Website of Housing Department, Government of West Bengal, for1 (One) year.

Sl. No.	Description of Item	Quantity	Unit	Rate including GST & ALL Taxes completed	Amount Rs.	Remarks
1	Development and up-grade for migration of Housing Department's Website from Mini Data Centre of NIC to State Data Centre (SDC) using language Laravel9 & Postgres SQL14 database within 30 days and Annual maintenance of the said official Website of Housing Department, Government of West Bengal, for1 (One) year.	1	1			
Total						

Rupees in Figure.....

The above rate is quoted for the one year after going through all the necessary conditions.

Yours faithfully

AB Biswas
11/6/25
Deputy Secretary,

Housing Department, Govt. of West Bengal.

Signature valid

Digitally signed by Dipak Kumar Biswas
Date: 2025.06.14 13:46:11 IST
Location: West Bengal-WB